

Albany LTC New Booking System

Welcome to the new booking system, we have transferred all of the previous court bookings and your online membership details to the new system.

The new booking page will look similar to below.

The page can be accessed from the following url <http://www.albanyltc.co.uk/courtbooking.php>

The screenshot shows the website's navigation menu at the top with links: Home, About Us, Coach, Calendar, Facilities, Membership, Contact Us, Gallery, Legal, Sponsors, FAQ, Newsletter, Fees, Club Doc's, Ladies, Indoor Court Booking, Online Membership, and Members Portal. Below the menu is a form with the text "Enter a date here yyyy-mm-dd" and a date input field (1). A green "Bookings" button (3) and a green "Refresh" button (2) are positioned below the date field. A large orange warning message (4) states: "Booking is for today Once it is booked it can't be cancelled". Below this is the heading "Court Availability Fri 22-04-2011" and a sub-heading "Courts can be booked up to Fri 27-05-2011". A table (5) displays court availability for the day.

Time	Booked By	Finish	Period	BkgNo
07:00:00		2011-04-22 08:00:00	1.0	
08:00:00		2011-04-22 09:00:00	1.0	
09:00:00	Ladies .	2011-04-22 10:00:00	1.0	
10:00:00	Ladies .	2011-04-22 12:00:00	2.0	
12:00:00	Available			
12:30:00	Available			

Make a Booking

1 1 Click here to enter the date that you want to book on. A handy calendar is available

This screenshot shows the date selection interface. It includes a dropdown menu for the month (April) and the year (2011). A calendar for April 2011 is displayed, with days of the week (Mo, Tu, We, Th, Fr, Sa, Su) and dates (1-30). Below the calendar is a date input field and a green "Refresh" button.

2 2 Once the date has been chosen then Click the Refresh button to update the page with

This screenshot shows a green "Refresh" button used to update the page with the latest court availability.

availability

4	4 The orange areas show current bookings – these times cannot be booked			
	07:00:00		2011-04-22 08:00:00	1.0
	08:00:00		2011-04-22 09:00:00	1.0

5 Pink Areas show times that can be booked

12:00:00	Available			
12:30:00	Available			
13:00:00	Available			
13:30:00	Available			

In order to book one of the free slots then select the time from the pink section by clicking on the start time. [13:00:00](#) We have chosen 13:00hrs (1pm). This should open another web page for you to put in your membership number and password. At this point you can also select your number of hours. The minimum and default is 1 hour.

6 Once the form has open fill in the necessary fields

Indoor Court Booking Form

Please complete the form below.

You will need an online Membership Number and password. These can be created from the following link [OnlineMembership](#)

Membership Number Password

Date Time Period

Click Book Now

7 This will take you to a confirmation screen

Your booking has been completed successfully for:

Andy Murray on 2011-04-23 at 13:00:00 for 1 hour

Details for Andy Murray
Membership Number: 9 **Date: Fri 27-05-2011**

Address	Payment Details
Bichill Park	(1) PayPal £5.00 / 30 mins
Onchan im33bt	(2) Cheque made payable to Albany Lawn Tennis Club sent to Ashley Sandyford - Sykes Ballavarane House, Braaid Road, St Marks, IM9 3AH
01624 627703	(3) Direct Debit made payable to sort code 40-19-38; account code 2242 3898

Today's bookings are as follows:

Booked By	Date	Time	Period	CancellationNo

Your future bookings are as follows:

Booked By	Date	Time	Period	CancellationNo
Andy Murray	2011-04-23	13:00:00	1.0	3752

Today and past bookings are as follows:

It's from here that you can pay for the court you have just booked by clicking on the paypal link

or by bank transfer.

Payment Details

(1) [PayPal £5.00 / 30 mins](#)

(2) Cheque made payable to **Albany Lawn Tennis Club** sent to

Ashley Sandyford - Sykes Ballavarane House, Braaid Road, St Marks, IM9 3AH

(3) Direct Debit made payable to sort code 40-19-38; account code 2242 3898

You can delete a booking by Clicking on the red cell of the table

You can see a list of bookings for that day by clicking on the yellow cell.

Members Portal

Accessed through the following page

<http://www.albanyltc.co.uk/portal.html>

Members Portal

This will give you access to your personal details and your bookings

Membership Number Password



1	In the members portal you can change your personal details
2	See future bookings
3	See today's bookings
4	See past bookings
5	Details held by the web site about you
6	Delete a future booking Select the red cell of the booking you want to delete – follow the instructions on screen.
7	See all bookings made on the same day as one of your bookings Select the yellow cell
8	Amend personal details Click update personal details button

Details for Andy Murray

Membership Number: 9

Date: Fri 22-04-2011

[Update Personal Details](#)

Personal Details	Payment Details
	(1) PayPal £5.00 / 30 mins
Bichill Park	
	(2) Cheque made payable to Albany Lawn Tennis Club sent to
Onchan im33bt	Ashley Sandyford - Sykes Ballavarane House, Braaid Road, St Marks, IM9 3AH
 01624 627703 	(3) Direct Debit made payable to sort code 40-19-38; account code 2242 3898
andymurray@iom.com	

Today's bookings are as follows:

Booked By	Date	Time	Period	CancellationNo

Your future bookings are as follows:

Booked By	Date	Time	Period	CancellationNo
Andy Murray	2011-04-23	13:00:00	1.0	3752

You cancelled bookings are as follows:

Booked By	Start Time	Period	Cancellation Date	Cancelled By
Andy Murray	2011-04-23 07:00:00	1	2011-04-22 12:10:47	Andy Murray
Andy Murray	2011-03-24 09:00:00	2	2011-03-24 10:17:39	Andy Murray

Past bookings are as follows:

Booked By	Date	Time	Period	CancellationNo
Andy Murray	2010-06-17	19:00:00	2.0	Not applicable

Delete Booking

1 Log into Members Portal

2 Select booking delete – red cell

Andy Murray	2011-04-23	13:00:00	1.0	3752
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3 The following form will appear

Fill in your membership number and password – Click Delete now

Delete Indoor Court Booking

Please complete the form below.

Membership Number Password Booking Number

4 The following should appear to confirm deletion

The following booking has been deleted

Booked By Andy Murray

Start Time 2011-04-23 13:00:00

Period 1.0

By Andy Murray

View All Members Bookings

1 Click onto the main court booking page

Enter a date here yyyy-mm-dd

3 **2**

5

4

Booking is for today
Once it is booked it can't be cancelled

Court Availability Fri 22-04-2011

Courts can be booked up to Fri 27-05-2011

Time	Booked By	Finish	Period	BkgNo
07:00:00		2011-04-22 08:00:00	1.0	
08:00:00		2011-04-22 09:00:00	1.0	
09:00:00	Ladies .	2011-04-22 10:00:00	1.0	
10:00:00	Ladies .	2011-04-22 12:00:00	2.0	
12:00:00	Available			
12:30:00	Available			

- Click on the Bookings button 3
- Enter required dates
- Check bookings**
- Enter a start date >> Enter a finish date >>
- Click Search
- Your results should be displayed

Bookings from Fri 22-04-2011 to Wed 22-06-2011

Date	BookedBy	Time	Period	FTime
2011-04-22		07:00:00	1.0	2011-04-22 08:00:00
2011-04-22		08:00:00	1.0	2011-04-22 09:00:00
2011-04-22	Ladies .	09:00:00	1.0	2011-04-22 10:00:00
2011-04-22	Ladies .	10:00:00	2.0	2011-04-22 12:00:00
2011-04-26	Anna Jones	17:30:00	1.5	2011-04-26 19:00:00
2011-04-26	ClubNight .	19:00:00	2.0	2011-04-26 21:00:00
2011-04-27	Lucy Hamilton-Turner	19:00:00	1.5	2011-04-27 20:30:00
2011-04-29	Ladies .	09:00:00	1.0	2011-04-29 10:00:00
2011-04-29	Ladies .	10:00:00	2.0	2011-04-29 12:00:00
2011-05-01	Lucy Hamilton-Turner	10:30:00	1.5	2011-05-01 12:00:00
2011-05-03	ClubNight .	18:30:00	1.5	2011-05-03 20:00:00
2011-05-03	ClubNight .	20:00:00	1.0	2011-05-03 21:00:00
2011-05-04	Lucy Hamilton-Turner	19:00:00	1.5	2011-05-04 20:30:00
2011-05-06	Ladies .	09:00:00	1.0	2011-05-06 10:00:00
2011-05-06	Ladies .	10:00:00	2.0	2011-05-06 12:00:00